



Job Title: National Pistol Coach / Manager

Department: High Performance

Reports to: Chief Executive Officer & Director of High Performance

FLSA Status: Non-Exempt

Position: Full-time

Salary Range: \$65K - \$100K annually

Comprehensive benefits package: including insurance, 401(k), Paid time off, and work holidays

Send Resume and Cover Letter to: hr@usashooting.org. Please include three references.

Job Posting Closes: January 31, 2023

Organizational Mission Statement:

Prepare American athletes to win Olympic and Paralympic medals, promote the shooting sports throughout the U.S., and govern the conduct of international shooting in the country.

Job Summary:

USA Shooting (USAS) is currently looking for a dynamic individual who is passionate about the Olympic Shooting Sports. The National Pistol Coach/Manager is responsible for the long-range planning, development, and execution of all facets of the USA Shooting National Pistol Program. This includes, but is not limited to, coaching the technical aspects of international pistol shooting, administrative duties, as well as communications, travel planning, and the competition aspect of the international shooting sports. This role is located at the Olympic and Paralympic Training Center in Colorado Springs, Colorado, and requires significant domestic and international travel. In addition, many domestic and international competitions will be during weekends requiring significant hours with our USA Shooting Team. The ultimate measure of success for this position is podium presence on the international stage.

Coordinates & Interacts With:

- USA Shooting staff and coaches
- USA Shooting accounting team
- United States Olympic and Paralympic Committee
- USA Shooting members and volunteers.
- Other outside organizations and/or venues regarding USA Shooting.

QUALIFICATIONS:

Background should include at least 3-5 years of experience in the management of organized shooting sports programs, experience in coaching pistol athletes, and knowledge of the technical and psychological needs of pistol athletes in shooting is required. Knowledge of budgeting is necessary. Elite-level competitive shooting experience, as defined as international competitiveness, is desired. Must have the ability to instruct elite shooters, work with boards and committees, and conduct written and oral communications with large groups. Knowledge of Microsoft Office Suite programs is required. Financial and planning management skills are required as this position is responsible for the entire National Pistol Team budgets, expense reports, and appropriate and efficient supervision of allocated United States Olympic and Paralympic Committee (USOPC) funds.

AREAS OF RESPONSIBILITY:

- Establish, coordinate, and conduct training programs for the National Pistol Team and National Junior/Development Team; Prepare elite athletes for competitive shooting success at the national and international level.
- Prepare the annual budget and operate the Pistol program to accomplish USA Shooting goals within budget guidelines.
- Conduct or advise on the conduct of pistol competitions from record fire for team members and local competitions to USA Shooting Team selections.
- Work with the Director of High Performance (HP) to ensure all selection procedures are adequate, legal, and appropriately meeting all guidelines and deadlines of USAS and the USOPC.
- Serve as the Pistol team leader/coach at domestic and foreign training and competition events.
- Constant communication with the athlete pool ranging from the Olympic level down to grassroots-level athletes.
- Make oral presentations at formal and informal training activities, committee meetings, civic groups, and other public environments.
- Maintain the highest level of technical proficiency in discipline-specific coaching and sports science skills through continuing education opportunities offered by USOPC, ISSF, or other coaching organizations.

- Serve as the primary point of contact and expert on discipline coach development programs, schools, and certifications working with both the Youth Development and Coach programs.
- Coordinate with relevant action parties to include USA Shooting staff, USOPC staff, and shooting athletes.
- Develop and assess trained assistant national coaches.
- Assist in the development and administration of grassroots pistol shooting programs.
- Develop, coordinate, and plan USA Shooting-conducted Junior Olympic camps to include working with the events department on the National Junior Olympic & Paralympic Championships.
- Promote competitive shooting programs.
- Act as staff liaison to the USAS Board of Directors on Pistol-related issues.
- Maintain assigned range and storage areas for proper functioning, neatness, security, and proper signage.
- Ensure all SafeSport guidelines are met.
- Assist in additional responsibilities as delegated to further the organization's overall strategic development.

Education and Experience:

- College degree or equivalent experience

Physical Requirements:

- Ability to lift 25 lbs.
- Occasional extended workdays

NOTE: This job description is not intended to be an exhaustive list of all duties, responsibilities, or qualifications associated with the job. USA Shooting, a National Governing Body of the USOPC (United States Olympic & Paralympic Committee), is an equal opportunity employer.