



**ISSF WORLD CUP
RIFLE / PISTOL
BAKU, AZE
8 - 15 MAY 2023**

GENERAL INFORMATION

All information is available on the following websites:

www.issf-sports.org

All Preliminary and Final Entries for Athletes and Officials can be done directly online:

<http://entry.issf-sports.info>

If any entries cannot be done online, please send the form directly to:

marco.mori@issf-sports.org

1. Invitation

The Invitation is attached to this General Information.

2. Dates and Schedule

Official Arrival	8 MAY 2023
Pre-Event Training	9 MAY 2023
Technical Meeting	9 MAY 2023
Competitions	10 – 14 MAY 2023
Official Departure	15 MAY 2023

The Preliminary Competition Schedule of the ISSF World Cup is attached to this General Information. The Final Competition Schedule (including Training Schedule) will be distributed after the Official Entry Deadline (30 days before the Official Arrival day). The latest Schedule updates will be provided at the Technical Meeting.

3. Rules and Regulations

The ISSF World Cup will be conducted according to the actual ISSF Rules and Regulations – Detailed information is available on the ISSF website www.issf-sports.org.

ISSF Juries (Competition Jury, RTS Jury, and Equipment Control Jury) will be designated by the ISSF to supervise the ISSF WC. Qualified Range Officials holding applicable ISSF licenses will conduct the competitions.

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Mr. Hazem Hosny Ahmed, EGY

Competition Manager:
Mr. Emin Jafarov, AZE

Organizing Committee:
Shooting Federation of the Republic of Azerbaijan
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Rifle / Pistol Equipment

Equipment Control will be conducted according to ISSF Rules using approved, calibrated instruments. Pre-competition testing is not mandatory, however, athletes are responsible for competing with legal Control for checking before the competition. All athletes are subject to being selected for random post-competition testing and will be disqualified if their equipment or clothing is not legal according to ISSF Rules.

Rifle Clothing

All rifle athletes must have ISSF seals with serial numbers on their jackets and trousers. Any rifle jackets or trousers that do not have ISSF seals must be submitted to Equipment Control for inspection and the affixing of a seal before the athlete's first competition. Jackets and trousers that were previously inspected and have an ISSF seal continue to be valid except that athletes with more than one jacket or trousers must report to Equipment Control before their first competition to confirm which jacket and which trousers they will use. All other seal numbers for that athlete will be cancelled. Athletes that wish to replace a registered jacket or trousers with a new clothing item must bring that item to Equipment Control for inspection and a new seal. Previous seals will then be cancelled. Rifle athletes can have only one active jacket and trousers at any time.

Rifle Clothing Post-Competition Testing

If one panel of a rifle jacket or trousers tests 2.9 or lower, the stiffness device must be recalibrated and the panel must be retested. If it fails again, but all other panels pass, the athlete will not be disqualified, but a written warning must be given to the athlete and the ISSF seal must be cut off. The athlete can continue using this clothing for that day in that event. If two or more panels fail, the athlete must be disqualified.

Air or CO₂ Cylinders

It is the athlete's responsibility to ensure that any air or CO₂ cylinder is still within its validity date. This may be checked by Equipment Control."

4. Participation

Individual Events

ISSF Member Federations can enter a maximum of five (5) athletes in individual events but only three (3) of them can be registered to compete in the Final for the medals. The other two (2) can only compete for the ranking points.

Mixed Team Events

ISSF Member Federations may enter a maximum of two (2) teams per mixed team event, consisting of one (1) man and one (1) woman.

Maximum Entry

The maximum number of starts per event is the number of athlete entries that can be accepted for each ISSF World Cup event. Range capacity is determined by the available shooting time and the number of available firing points / ranges. If the maximum number of starts is reached during the Final Entry process, a "waiting list" for that event(s) will be established. If cancellations are subsequently received, entries from the waiting list will be entered on a first come, first served basis. ISSF Headquarters and the Organizing Committee will cooperate to determine if additional entries from the waiting list can be accommodated.

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Events Men	Max. Number of Starts	Events Women	Max. Number of Starts
50m Rifle 3 Positions Men	150	50m Rifle 3 Positions Women	150
10m Air Pistol Men	150	10m Air Pistol Women	150
10m Air Rifle Men	150	10m Air Rifle Women	150
25m Rapid Fire Pistol Men	60	25m Pistol Women	90

Mixed Team Events	Max. Number of Teams
10m Air Pistol Mixed Team	75
10m Air Rifle Mixed Team	75

ISSF ID Number

All athletes must sign an "Athlete's Declaration" and have an official ISSF ID number issued before participation in the ISSF World Cup. Athletes without ISSF ID number will not be allowed to participate. ISSF ID numbers can be obtained from the ISSF Headquarters by using the official application form.

Athlete biographies will be distributed and photos will be taken.

5. Entry Process

Please complete the attached Registration Forms (Annex 1 – 9) and return them by the established deadlines. Preliminary and Final Entries for Athletes and Officials must be returned to the ISSF Headquarters. All other Registration Forms must be returned to the Organizing Committee (see also: "Summary of Deadlines").

Preliminary Entries

ISSF Member Federations entering the ISSF World Cup must submit the Preliminary Entries not later than **1 MAR 2023**.

Please use the ISSF Online Registration Service <http://entry.issf-sports.info>, or exceptionally complete the Preliminary Entry Form (Annex 1) and return it by email to marco.mori@issf-sports.org, or fax to the ISSF Headquarters.

Final Entries

ISSF Member Federations must forward their Final Entries directly to the ISSF HQ. The Official Entry Deadline (30 days before the Official Arrival day) is **8 APR 2023**.

Please use the ISSF Online Registration Service <http://entry.issf-sports.info>, or exceptionally complete the Final Entry Forms (Annex 3) and return them by email to marco.mori@issf-sports.org, or fax to the ISSF Headquarters.

Late Entries

If maximum number of athlete entries have not been reached, late Entries will only be accepted until the Final Entry Deadline (3 days before the Official Arrival day) which is **5 MAY 2023**.

Important note: Until the 3 days Late Entry Deadline, the following changes in the Final Entries are possible without restriction and additional fee:

a) Change of names / athletes within an event

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b) Change of Status (World Cup athlete ↔ “out-of-competition” athlete) within an event.
Any additional entries received after the Final Entry Deadline, from **5 MAY 2023** onwards, may not participate

Entry Changes after the Final Entry Deadline

From **5 MAY 2023** onwards, only the following changes in the Final Entries are permitted:

- a) Replacement of a registered athlete by another already registered athlete in another event can be made only before 12:00h on the day before the Pre-Event Training for that event.
- b) Change of Status in an event: an “out-of-competition” athlete can replace a withdrawn “World Cup” athlete. The withdrawn “World Cup” athlete may not shoot “out-of-competition”. The exchange of athletes within an event is not permitted.

Entry Confirmation upon arrival

All Team Leaders of ISSF Member Federation Delegations must report to the OC Entries Official and confirm their Final Entries. The confirmation must be completed before 12:00h on the day before the Pre-Event Training.

Cancellation

Any ISSF Member Federation reduces the number of entered athletes and / or officials after the Official Entry Deadline (**8 APR 2023**) is obligated to pay all applicable fees including entry fees and hotel room cancellation costs according to the number of athletes and entries on the Final Entry Forms originally received. If the applicable fees and costs are not paid, no member of that federation may participate.

Entry Fee

The entry fees include all charges for registration, local transportation between shooting range and official hotels and doping control.

Fee	Description
EUR 170.00	Final Entry Fee per athlete / per event
EUR 170.00	Final Entry Fee per Mixed Team / per event
EUR 50.00	Final Entry Fee per official
EUR 50.00	Additional Late Entry Fee per athlete / per Mixed Team / per event
EUR 170.00	Cancellation Fee per athlete / per Mixed Team / per event

Payment of Entry Fees

All Entry Fees payments must be done only to the Organizing Committee.

Upon request federations may receive invoice according which they will be able to make bank transfer. We kindly ask federations (which will prefer to send money through bank transfer) to make all payments not later than **25 FEB 2023**. All amounts must be paid in EUR and must include any transfer fees or similar fees that the bank may charge. Take care that all necessary data is transferred, so that the Organizing Committee can assign payments to the correct federation. Please give a copy of the bank transfer voucher to your Team Leader to bring with him / her to the Entry Confirmation.

All payments which will be done upon arrival to the Organizing Committee must be paid only in cash in EUR (no travel checks or credit cards will be accepted).

Accreditation Process

All persons involved in the ISSF World Cup (Athletes, Team Officials, ISSF Officials, OC Officials, Media Persons) must have accreditations that clearly identify the accreditation holder (with photograph, family

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name and first name, nation and function) in order to use the local transportation and to enter controlled areas on the shooting range.

Accreditations (for persons registered before the Final Entry Deadline and with photograph in the ISSF database) will be prepared by the ISSF Headquarters and Organizing Committee. All other accreditations will be prepared by the Accreditation Office of the ISSF World Cup. Accreditations and BIB Numbers will be distributed by the Organizing Committee after payment of the entry fees.

6. Shooting Range

The ISSF World Cup will take place at the Baku Olympic Shooting Range.

The Range is situated at a 15 minutes driving distance from the city centre and 30 km from the Baku "Heydar Aliyev" International Airport (GYD).

Address:

Baku Olympic Shooting Range
Sumqayit highway 3D
AZ1000 Baku, Azerbaijan

Rifle/Pistol

The shooting range is equipped as follows:

Range	Description
50m range	80 firing points, electronic targets, SIUS AG
25m range	50 firing points (10 groups); electronic targets, SIUS AG
10m hall	80 firing points, electronic targets, SIUS AG
Finals hall	10 firing points, electronic targets, SIUS AG

The firing direction of the 50m and 25m range is north.

7. Immigration and Customs Requirements

VISA

We strongly advise all federations to verify well in advance whether they need a visa for entry into Azerbaijan Republic. Detailed and last updated information regarding visas and formalities for entry into Azerbaijan Republic can be found on the website of the Ministry of Foreign Affairs of the Republic of Azerbaijan - www.mfa.gov.az and on "E-Visa" system website - www.evisa.gov.az

Participants who will obtain entry visas through the Consulate of Azerbaijan Republic abroad and need visa support letter are kindly requested to complete appropriate Visa Support Form (Annex 7) and return it to the Organizing Committee not later than **8 APR 2023**.

Important Note: Organizing Committee have no influence to State Migration Service or Ministry of Foreign Affairs and arriving to Azerbaijan without visa may cause deportation.

COVID-19 (updated 07.02.2023)

Please note that at the border control in Azerbaijan foreigners are required to present also a COVID-19 passport (a document confirming complete vaccination against COVID-19 or immunity gained by recovering from COVID-19). No PCR test is needed.

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If your athlete or team official are not vaccinated and do not have an immune certificate, then you must inform the organizing committee in advance, so that we can obtain special permission for them to enter Azerbaijan Republic.

Gun License

All athletes must declare all the firearms and ammunition to be brought into Azerbaijan and return to the Organizing Committee the Firearm and Ammunition Form (Annex 8) no later than **8 APR 2023**.

Firearm and Ammunition Form (Annex 8) will be accepted only in EXCEL format. No Handwriting or Fax Transmission will be accepted.

The charge for gun permit is **30.00 EUR** per federation.

Assistance of customs formalities will be provided by the Organizing Committee upon arrival. The custom authorities will allow all participating athletes to import with them all the necessary ammunition that will be used for the competition.

8. Accommodation

Official Hotels

List of official hotels are found bellow. Any of the participants who are interested in booking accommodation in the official hotels, are kindly requested to complete appropriate Final Hotel Reservation Form (Annex 5) and return it to the Organizing Committee no later than **1 APR 2023**. Final Hotel Reservation Form (Annex 5) will be accepted only in EXCEL format and the reservation will be managed on a “first come – first serve” basis. Organizing Committee and our partner company **GDX Hospitality** will send a confirmation to each delegation with the name and address of the hotel you will stay at. **All payments must be done to the GDX Hospitality**. All federations will receive invoice from the GDX Hospitality company according which they will be able to make bank transfer. We kindly ask federations to make all payments not later than **25 APR 2023**. Payment within the stated deadline is absolutely required, otherwise we cannot guarantee accommodation in the official hotels! All amounts must be paid in USD and must include any transfer fees or similar fees that the bank may charge. Take care that all necessary data is transferred, so that Hotels can assign payments to the correct federation. Please give a copy of the bank transfer voucher to your Team Leader to bring with him / her.

In case of cancellation after **8 APR 2023** and/or a no-show Hotels will charge a cancellation fee of 100% of the costs for all nights and rooms you have booked.

LIST OF THE OFFICIAL HOTELS

All prices are per room / per night including breakfast and all taxes

COURTYARD BY MARRIOTT HOTEL ****	
Distance to shooting range – 10 km / 20 min	
SINGLE ROOM	110 USD
DOUBLE or TWIN ROOM	125 USD

WINTER PARK HOTEL ****	
Distance to shooting range – 10 km / 20 min	
SINGLE ROOM	115 USD
DOUBLE or TWIN ROOM	130 USD

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SHERATON INTOURIST HOTEL *****	
Distance to shooting range – 15 km / 25 min	
SINGLE ROOM	120 USD
DOUBLE or TWIN ROOM	135 USD

Food Service at the Shooting Range

There is restaurant on the shooting range which will offers regional cuisine and beverages during competition.

9. Travel and Transportation

Travel – Arrival

The official arrival and departure airport is **Baku (GYD) International Airport**.

Baku (GYD) International Airport has direct flight connections with most countries all over the world either through Azerbaijan Airlines or through other airlines like Lufthansa, Turkish Airlines, Qatar Airways, Etihad, FlyDubai and many others which hold regular flights to and from Azerbaijan.

Airport pick up – Transportation to the Official Hotels (and return for departure)

Round trip transportation Airport – Hotel – Airport will be arranged by the Organizing Committee free of charge. The official pick-up service from the Baku airport starts from 12AM on the Official Arrival Day 8 MAY 2023. Delegations that arrive earlier or leave after the Official Departure Day (15 MAY 2023) must make their own arrangements.

Local Transportation – Shuttle Service

The Organizing Committee will provide participants with free **Hotel / Shooting Range / Hotel** round trip transportation from 9 to 14 MAY 2023. The delegations will find the schedules for local transportation on our website and in the lobbies of each official hotel.

Official Airline Partner – QATAR AIRWAYS

We would like to inform you that Qatar Airways become official airline partner and supporter of the ISSF World Cup Baku 2023. Now all participants of the ISSF World Cup Baku 2023 can benefit from attractive fares and special discounts while travelling on Qatar Airways to attend the event.

To be able benefit from attractive fares participants have to buy their tickets either through Qatar Airways website www.qatarairways.com by providing special promo code - **ISSFWC23** or through one of the Qatar Airways city offices worldwide.



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Promo Code to be inserted on www.qatarairways.com :

Sales Period		Travel Period for Attendees	
From	To	Outbound	Inbound
13-Jan-2023	15-May-2023	From 24-Apr-2023 to 15-May-2023 included	To be completed on or before 25-May-2023

Fare Discounts for use by Eligible Travellers, applicable on flight fares excluding taxes and fuel charges

From :	Americas	East-Asia, South-We st Pacific	Europe	GCC,Leva nt and Iran, ISC	Qatar	South Africa - GCC, Levant
To Baku Applicable Booking Classes						
A,F (First Elite)	0%	0%	0%	0%	0%	0%
B,H,Y (Economy Comfort)	0%	0%	0%	0%	0%	0%
C,J (Business Elite)	0%	0%	0%	0%	0%	0%
D,I (Business Comfort)	12%	12%	12%	12%	12%	12%
K,L,M,S,V (Economy Convenience)	12%	12%	12%	12%	12%	12%
N,O,Q,T (Economy Classic)	10%	10%	10%	10%	10%	10%
P (Business offer(P))	0%	0%	0%	0%	0%	0%
R (Business Classic)	10%	10%	10%	10%	10%	10%

Arrival Airport(s) :Heydar Aliyev International Airport(GYD)

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GCC - Gulf Cooperation Council: Bahrain, Kuwait, Oman (Muscat & Salalah), Saudi Arabia (Riyadh, Dammam, Jeddah, Medina, Gassim, & Hofuf) & UAE (Dubai, Abu Dhabi) except Qatar (DOH).

ISC - Indian Sub-Continent: Bangladesh, India (Ahmedabad, Amritsar, Bengaluru, Chennai, Delhi, Goa, Hyderabad, Kolkata, Kozhikode, Kochi, Mumbai, & Trivandrum), Maldives, Nepal, Pakistan & Sri Lanka (unless otherwise stated).

Levant - Jordan, Lebanon (unless otherwise stated).

Americas - USA (Chicago, Houston, New York, Miami, Philadelphia, Washington), Canada (Montreal), Brazil (Sao Paulo), and Argentina (Buenos Aires) (unless otherwise stated).

EASWP - East Asia South-West Pacific: Cambodia, China (Beijing, Chengdu, Chongqing, Hangzhou, Shanghai, Guangzhou, Hong-Kong), Indonesia (Jakarta, & Bali), Japan (Tokyo, Haneda, & Osaka), Korea, Myanmar, Malaysia, Philippines (Manila, & Clark), Singapore, Thailand (Bangkok, Phuket), Vietnam (Ho-Chi-Minh, & Hanoi), & Australia (Perth, & Melbourne) (unless otherwise stated)

Africa - Algeria, Egypt (Alexandria, Cairo, Luxor), Kenya, Libya, Morocco, Mozambique, Nigeria, Rwanda, South Africa, Sudan, Tanzania (Dar es Salaam, Kilimanjaro), Tunis & Uganda (unless otherwise stated).

NSW Europe - North, South, West Europe: Austria, Belgium, Denmark, France, Georgia, Germany (Frankfurt, Munich, Berlin), Greece, Italy (Rome, Milan, Venice), Norway, Spain (Madrid, Barcelona), Sweden, Switzerland, United Kingdom (London, Manchester)(unless otherwise stated).

Eastern Europe - Azerbaijan, Bulgaria, Croatia, Hungary, Poland, Romania, Russia, Serbia, Turkey (Istanbul, Ankara) (unless otherwise stated).

10. Competition Related Procedures at the Shooting Range

Technical Meeting

The Technical Meeting will take place on 9 MAY 2023, at 13:00h, at the Finals Hall.

Each participating ISSF Member Federation should have at least one representative present at the Technical Meeting to receive updated information regarding Final Competition Schedule (including Training Schedule), draw procedures and other important issues related to the ISSF World Cup.

Storage of Firearms and Ammunition

According to the Azerbaijan law all firearms and ammunition will be stored at the shooting range and athletes are not allowed to take any firearms and ammunition out of the range.

Doping Control Tests

The Organizing Committee will conduct Doping Controls Tests according to the ISSF Anti-Doping Rules and the ISSF Test Distribution Plan under the supervision of the ISSF Technical Delegate.

11. Ceremonies

Opening and Closing Ceremony

The Opening Ceremony will take place at the Venue (details to be decided at a later stage).

There will be no Closing Ceremony.

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Victory Ceremony

The Victory Ceremonies will take place at the shooting range immediately after the end of each Finals (see also: Final Competition Schedule).

During the ceremonies the athletes are required to present themselves in their official national uniform or national tracksuits (tops and bottoms).

Flags and Anthems

All participating teams are required to bring with them their national flag (minimum size: 1m x 1.5m approximately) and one (1) national anthem on standard CD or USB.

12. Weather Information

During the period of May the weather in Baku is normally pleasant. The average temperature is about 20 – 25°C during the day and 15 – 20°C during the night.

13. Media Relations

All Media representatives must register for the ISSF World Cup by using the Media Accreditation Form (Annex 9). On site, media facilities will be available for accredited media personnel. Local and national media will cover the ISSF World Cup.

All Finals will be covered by TV and will be displayed on the ISSF website www.issf-sports.org.

14. Industry Service

Limited industry services / exhibitions will be present during the ISSF World Cup.

15. Annexes

All necessary Registration Forms are attached to this General Information.

16. Summary of Deadlines

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